

**BOARD OF MAYOR AND ALDERMEN (BMA)  
MINUTES FOR  
AUGUST 9, 2021**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, August 9, 2021, at 5:30 p.m. with Mayor Ray Knowis presiding and the following named members of the Board of Mayor and Aldermen: Jenna Amacher, Daniel Berry, Rupa Blackwell, Jimmy Blanks, Robin Dunn and Sernobia McGee. All Board Members were present.

Susan B. Wilson, Interim City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder were present at the meeting.

Mayor Ray Knowis called the meeting to order.

City Recorder Rosemary Golden called the roll.

The Invocation was said by Rev. Tim McGehee and he led us in the Pledge of Allegiance.

**COMMENDATIONS AND CERTIFICATES: - NONE -**

**PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION:**

Mayor Ray Knowis recognized Mr. Jim Patterson from the St. John Engineering firm. Mr. Patterson then gave a brief presentation on the Rock Creek Watershed Based Plan. He said there will be an item later in the agenda tonight regarding this issue. Mr. Patterson said this step is a prerequisite for the City to be able to apply for a grant within the Department of Agriculture.

**COMMENTS FROM CITIZENS:**

Mr. Bob Bates, 501 Marbury Road, he thanked the City for being pro-active in the watershed issues.

Mr. Winston Brooks, Community Coordinator, he asked the public to attend at least one of the 2040 Comprehensive Development Planning meetings that are scheduled for the week of August 23, 2021, at the local elementary schools. He said, "Your voice is needed". There is also a survey that can be filled out that will help with this project.

Ms. Rosemary Crabtree, Coffee County Commissioner, said she would like to support the Watershed project at the County level.

Rev. Tim McGehee, 506 Twelve Oaks Road, had a question regarding garbage pickup of bulky items.

## **REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN**

**ALDERMAN AMACHER** - Ms. Amacher said she attended an event for the City Employees (Pool Party) and she thanked JP Kraft and his staff in the recreation department for a wonderful evening. She also attended a local photography event at the Tullahoma Fine Arts Center. Ms. Amacher thanked Sue Wilson for her time as interim City Administrator. She stated she is no longer homeless; her new address is 372 Ledford Mill Road. Ms. Amacher gave her small business “shout out” to Mr. Brian Williams owner of Direct Flooring located at 216 West Moore Street.

**ALDERMAN BERRY** - Mr. Berry stated the “ Get Walking Tullahoma” program has started. He encouraged the citizens to answer the survey the Tullahoma 2040 Comprehensive Development Plan project has sent out to all people. In addition, he encouraged citizens to attend one of the upcoming scheduled meetings. Alderman Berry thanked both Sue Wilson and Jordan Wilkins for their assistance while the City Administrator, Jennifer Moody, has been out on maternity leave. He stated Coffee County Commission’s decision to bring a claim against a City is not a good idea.

**ALDERMAN MCGEE** - Ms. McGee said she attended several meetings and events including: a Tullahoma Area Economic Development Corporation meeting; a “Back to School Bash” event; a Tullahoma Housing Authority meeting and the City of Tullahoma Employee’s Pool party. She congratulated both Ms. Teresa Lawson and Mr. Andy Whitt on their election to the School Board.

**ALDERMAN BLACKWELL** - Ms. Blackwell said she attended several meetings and events including: the City of Tullahoma Employee’s Pool party; a Partners for Healing ribbon cutting ceremony and a Domestic Task Force meeting. She encouraged people to form a walking team for the upcoming American Society for Suicide Prevention 5K fund raiser (which will be held on September 18, 2021, in Manchester). Ms. Blackwell thanked JP Kraft and his staff for their work and effort at the Jefferson Street Park (basketball courts). She said she will hold her “Coffee and Conversation” on this Thursday from 8:15 to 9:15.

**ALDERMAN DUNN** - Ms. Dunn said she attended the City of Tullahoma Employee's Pool party. She thanked both Sue Wilson and Jordan Wilkins for their assistance while the City Administrator, Ms. Jennifer Moody, was out. Ms. Dunn thanked Robert "Butch" Taylor and Jim Patterson for their help with the watershed project. Alderman Dunn said the Perseid meteor shower will be at its peak on Wednesday, August 11, 2021.

**MAYOR PRO TEM BLANKS** - Dr. Blanks stated he had attended both a Duck River Utility Commission meeting and a Tullahoma Utility Authority meeting. He congratulated both Ms. Teresa Lawson (incumbent) and Mr. Andy Whitt (newcomer) on their election to the School Board. Dr. Blanks thanked Ms. Sue Wilson for stepping in while the City Administrator, Jennifer Moody, was out. He thanked JP Kraft and his staff for hosting the recent City of Tullahoma Employee's Pool party.

**MAYOR RAY KNOWIS** - Mr. Knowis stated the next Board of Mayor and Alderman (BMA) meeting has been re-scheduled to Monday, August 30, 2021, to accommodate the meetings of the Tullahoma 2040 Comprehensive Development Plan project. He thanked Mary Samaniego, Senior Planner, for organizing a Developer's meeting on Wednesday. Mayor Knowis said he attended both a Tullahoma Area Economic Development Corporation meeting and a Middle Tennessee Industrial Development seminar.

**CITY ATTORNEY** - Mr. Stephen M. Worsham stated he is working on several items for the City including potentially obtaining a lot on Jefferson Street; redoing the Fireworks Ordinance; the Ovoca Road and Kings Lane Sidewalk project and a sewer easement with the Tullahoma Utility Authority. He thanked Ms. Susan Wilson for a wonderful job she did while Ms. Moody was out on family leave. Mr. Worsham said he did attend a seminar in Murfreesboro on Thursday and Friday.

**INTERIM CITY ADMINISTRATOR** - Ms. Susan Wilson thanked the BMA and Department heads for their kind words. She is delighted that Ms. Moody will be back soon from maternity leave. She thanked JP Kraft and his staff as well as Casta Brice for a wonderful pool party for the City employees. Ms. Wilson thanked Alderman Dunn, Mr. Jim Patterson, and Robert "Butch" Taylor for their work with the Watershed project. She stated we will need to partner with various agencies when we apply for the grant.

**CONSENT AGENDA:**

**ITEM NO. 21-104– MINUTES OF THE JULY 26, 2021, REGULAR MEETING AND PUBLIC HEARINGS.**

**ITEM NO. 21-105–ACCEPT THE MAYOR’S APPOINTMENT OF MS. CATHY CONLEY TO AN UNEXPIRED TERM, EXPIRING ON AUGUST 10, 2022, ON THE TULLAHOMA TREE BOARD.**

**ITEM NO. 21-106– REQUEST TO APPROVE AN AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN THE COFFEE COUNTY EMERGENCY MEDICAL SERVICE AND THE TULLAHOMA FIRE DEPARTMENT, ALLOWING TULLAHOMA FIRE DEPARTMENT PERSONNEL TO OPERATE TO THEIR CERTIFICATION LEVEL.**

Mayor Knowis read the captions for the items on the Consent Agenda.

A motion was made by Alderman Blackwell and seconded by Alderman Berry to approve the items listed above on the consent agenda.

On roll call all members present voted aye and it was so ordered.

**OLD BUSINESS:**

**ORDINANCE NO. 1560 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 0.27 ACRES PARCEL LOCATED AT 206 W. HOGAN STREET (COFFEE COUNTY TAX MAP 124J, GROUP G, PARCEL 018.01) FROM R-1, LOW DENSITY RESIDENTIAL DISTRICT, TO C-3, NEIGHBORHOOD COMMERCIAL DISTRICT,** for passage on the second and final reading.

Mayor Knowis read the caption for Ordinance No. 1560.

A motion was made by Alderman Berry and it was seconded by Alderman McGee to approve Ordinance No. 1560 for passage on the second and final reading.

On roll call all members present voted aye and it was so ordered.

**ORDINANCE NO. 1562 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO REZONE AN APPROXIMATELY 1.06 ACRES PARCEL LOCATED AT 3574 NEW MANCHESTER HIGHWAY (COFFEE COUNTY TAX MAP 110, PARCEL 148.00) FROM C-2, GENERAL COMMERCIAL DISTRICT, TO R-1, LOW DENSITY RESIDENTIAL DISTRICT,** for passage on the second and final reading.

Mayor Knowis read the caption for Ordinance No. 1562.

A motion was made by Alderman Berry and it was seconded by Alderman Blackwell to approve Ordinance No. 1562 for passage on the second and final reading.

On roll call all members present voted aye and it was so ordered.

**ORDINANCE NO. 1563 - AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE, WHICH IS ORDINANCE NO. 1392, BY AMENDING ARTICLE II, DEFINITIONS AND ARTICLE IV SPECIFIC DISTRICT REGULATIONS FOR SELF-STORAGE WAREHOUSE USE,** for passage on the second and final reading.

Mayor Knowis read the caption for Ordinance No. 1563 and he gave some background information.

A motion was made by Alderman Berry and it was seconded by Alderman Blanks to approve Ordinance No. 1563 for passage on the second and final reading.

On roll call all members present voted aye and it was so ordered.

**ORDINANCE NO. 1564 - AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE, WHICH IS ORDINANCE NO. 1392, BY AMENDING ARTICLE II DEFINITIONS, ARTICLE III ZONING DISTRICTS AND MAP, ARTICLE IV SPECIFIC DISTRICT REGULATIONS, ARTICLE V GENERAL PROVISIONS, ARTICLE VII SIGN REGULATIONS, ARTICLE IX PLANNED DEVELOPMENT DISTRICT OVERLAY, AND ARTICLE X ADMINISTRATION AND ENFORCEMENT FOR STAFF DUTY AND RESPONSIBILITY,** for passage on the second and final reading.

Mayor Knowis read the caption for Ordinance No. 1564 and gave some background information.

A motion was made by Alderman Blackwell and it was seconded by Alderman McGee to approve Ordinance No. 1564 for passage on the second and final reading.

On roll call all members present voted aye and it was so ordered.

**ORDINANCE NO. 1565 - AN ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE TO AMEND ORDINANCE 1540 ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021,** for passage on the second of three readings.

Mayor Knowis read the caption for Ordinance No. 1565.

A motion was made by Alderman Blackwell and it was seconded by Alderman Berry to approve Ordinance No. 1565 for passage on the second of three readings.

On roll call all members present voted aye and it was so ordered.

**NEW BUSINESS:**

**ORDINANCE NO. 1566 - AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO REZONE AN APPROXIMATELY 0.46 ACRES PARCEL LOCATED AT 200 S. ANDERSON STREET (COFFEE COUNTY TAX MAP 124N, GROUP C, PARCEL 004.00) FROM C-2, GENERAL COMMERCIAL DISTRICT, TO C3, NEIGHBORHOOD COMMERCIAL DISTRICT,** for passage on the first of two readings.

Mayor Knowis read the caption for Ordinance No. 1566 and stated the background information could be found starting on page 125 in tonight's agenda packet. He said there was a public hearing earlier tonight.

A motion was made by Alderman Blanks and it was seconded by Alderman Blackwell to approve Ordinance No. 1566 for passage on the first of two readings.

On roll call all members present voted aye and it was so ordered.

**RESOLUTION NO. 1883 – A RESOLUTION AUTHORIZING THE CITY OF TULLAHOMA TO PARTICIPATE IN THE SAFETY PARTNERS MATCHING GRANT PROGRAM**

Mayor Knowis read the caption for Resolution No. 1883 and he said the details could be found on page 140 of tonight’s agenda.

A motion was made by Alderman Blackwell and it was seconded by Alderman Berry to approve the attached Resolution No. 1883.

On roll call all members present voted aye and it was so ordered.

**ITEM NO. 21-107– REQUEST TO APPROVE THE ROCK CREEK WATERSHED BASED PLAN.**

Mayor Knowis read the caption for Agenda Item No. 21-107 and he stated there was a presentation regarding this issue earlier in the evening and more details could be found starting on page 142 of tonight’s agenda.

A motion was made by Alderman Blackwell and it was seconded by Alderman Dunn to approve the Rock Creek Watershed Based Plan.

On roll call all members present voted aye and it was so ordered

**ITEM NO. 21-108– REQUEST TO APPROVE AND AWARD BID SUBMITTED BY BARRETT CONSTRUCTION & RENOVATION LLC TO BUILD THE BATHROOM ADDITION AT FIREHALL 2**

Mayor Knowis read the caption for Agenda Item No. 21-108 and he stated more information could be found on page 156 of tonight’s agenda.

A motion was made by Alderman Blackwell and it was seconded by Alderman Berry to approve and award the bid submitted by Barrett Construction to build the bathroom addition at Firehall #2.

A discussion ensued.

On roll call all members present voted aye and it was so ordered

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 6:40 p.m.

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**CITY RECORDER**

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**MAYOR**