

**TULLAHOMA BOARD OF MAYOR AND ALDERMEN  
SUMMARY OF ACTION AND VOTING LOG ON AGENDA ITEMS-CY23**

| <b>Agenda Item No.</b> | <b>Description</b>   | <b>Action</b>  | <b>Mayor Knowis</b> | <b>Mayor Pro Tem Mathis</b> | <b>Alderman Amacher</b> | <b>Alderman Berry</b> | <b>Alderman Glick</b> | <b>Vacant</b> | <b>Alderman Wilson</b> |
|------------------------|--|--|---------------------|-----------------------------|-------------------------|-----------------------|-----------------------|---------------|------------------------|
| 23-01                  | Consider Nominations and Appointment an applicant to fill the vacancy on the Tullahoma Board of Mayor and Aldermen for the remainder of an unexpired term, ending upon the election of a qualified successor in the August 2024 election | Appointed Derick Mann 01/03/23<br><br>Nominated by Alderman Daniel Berry | Y                   | Y                           | Y                       | Y                     | Y                     |               | Y                      |

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| New Alderman Derick Mann appointed on January 3, 2023. Alderman Mann sworn in on January 9, 2023 |
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|-----------------|--|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-02           | Minutes of 12/12/22 Meeting  | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-03           | Approve a one-year renewal of an Annual Agreement with Stephens, Inc. for Municipal Financial Advisor Services for the 2023 calendar year, with no annual fixed fee  | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-04           | Approve Tennessee Department of Transportation From I-2 (Consultant Selection Policy) for the TDOT Transportation Alternatives Program (TAP) grant project to install bike and pedestrian improvements along South Anderson Street | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-05           | Accept a Grant Award from the Tennessee Highway Safety Office in the amount of \$19,560, with no local required match, and authorize the Mayor to sign related documents   | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|--|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-06           | Approve the Purchase of a Mower utilizing state cooperative pricing from Sourcewell (Contract No. 031121-DAC), in the amount of \$70,733.96 for Tullahoma Park and Recreation        | Approved 01/23/23 | Y            | Y                    | N                | Y              | Y              | Y             | Y               |
| 23-07           | Approve the Purchase of a Field Rake utilizing state cooperative pricing from Sourcewell (Contract No. 031121-TTC), in the amount of \$25,158.90, for Tullahoma Parks and Recreation | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-08           | Approve a Utility Easement Agreement with the Coffee County Communications Center to support the installation of a telephone system by Ben Lomand Telephone Corporation              | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|---|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-09           | Set a Public Hearing and First Reading for February 26, 2023, on a request to rezone the property in the 100 block of Oak Park Drive on 2.14 acres from the General Commercial zoning district (C-2) to the Low-Density Residential (R-1) zoning district   | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 22-183          | Consider approval of Bid Awards to Cathy Damron in the amount of \$1.00 for the unimproved 25' right-of-way in front of 409 E. Decherd Street and Jeremy Damron in the amount of \$1.00 for the unimproved 25' right of way in front of 415 E. Decherd Street and authorize the City Attorney to prepare all necessary documents to support the sale of city-owned property | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|---|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-11           | Approval of a Certificate of Compliance (Retail Package Store) for Mr. Jaie M. Damron/Patriot Liquors at 108 W. Ogee Street. Approval to include acceptance of the tentative settlement agreement.  | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-12           | Approval of a 5-year Tennis Court License Agreement with the U.S. Department of the Air Force to support the public use of AEDC property, with general liability insurance to be annually provided by the City and general maintenance to be provided by Tullahoma Parks and Recreation | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-13           | Approval of a Final Sale Agreement with Sweetbay, LLC for city-owned real property at 127 W. Lincoln Street and set a deadline of 45 days for completion of all closing documents   | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|--|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-14           | Approval to purchase Sports Field Lighting from Musco Lighting, with American Rescue Plan Funds in the total amount of \$789,467, utilizing a statewide cooperative purchasing agreement (Sourcewell Contract No. 071619-MSL)              | Approved 01/23/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-15           | Approval of a one-year, annually renewable, Lease Agreement, in the total amount of \$26,400, between the City of Tullahoma and Elliott Ladd for real property at 281 Industrial Blvd. for continued use by Tullahoma Parks and Recreation | Approved 01/23/23 | Y            | N                    | N                | Y              | Y              | Y             | Y               |

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|-----------------------|--|---|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-16                 | Approval of a Grant Application to the U.S. Dept. of Homeland Security's Assistance to Firefighters Grant (AFG) Program for an aerial apparatus valued at \$1,200,000 (with 10% local matching funds required)   | Approved<br>01/23/23  | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| <b>Ordinance 1588</b> | An Ordinance to amend the Zoning Map of the City of Tullahoma, TN, to rezone an approx.. 216.3 acres parcel located at 451 Jerry Street (Coffee Co. Tax Map 124, Parcel 009.00) from General Agricultural to R-1 Low-Density Residential Zoning District | Ordinance Failed<br>01/23/23<br>On the first of two readings due to a motion and second to deny rezoning request. | N            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-17                 | Consider a Proposal for Assistance from the University of Tennessee, Municipal Technical Advisory Service (MTAS) with a City Administrator Recruitment and Selection Process   | Postponed<br>01/23/23   | N            | N                    | Y                | N              | Y              | Y             | Y               |

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|---|---|------------------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-17<br>(continued from previous page) | Approve a Proposal from the University of Tennessee, Municipal Technical Advisory Services for Recruitment and Selection of a City Administrator (revised from 1/23/2023)                                   | Approved as Amended 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
|   | Motion to suspend the Rules and extend the meeting  | Approved 01/23/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-18                                   | To Repeal/Rescind Resolution 1929 regarding the changing of the Board of Mayor and Alderman and Study Session Meeting format schedule and to revert back to the two (2) regular meetings per month schedule | Approved 01/23/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-19                                   | Amend Board Policies and Procedures to allow Aldermen to add items to the agenda prior to it being published  | Approved 01/23/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|--|--|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-20           | Set a Special Call Meeting for Monday, January 30, 2023, 5:30 PM at City Hall to discuss selection of Interim City Administrator, next City Administrator and the expectations for next City Administrator | Approved 01/23/23  | Y            | Y                    | Y                | N              | Y              | Y             | Y               |
| 23-21           | Approve a Selection Process for Appointing an Interim City Administrator   | Appointed 01/30/23<br>Fire Chief Kenneth Pearson appointed as Interim City Administrator | Y            | Y                    | N                | Y              | N              | Y             | Y               |
| 23-22           | Approve a Selection and Hiring Process for a new City Administrator  | Approved as amended by handout from Alderman Glick 01/30/23                              | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-23           | Review of the job description and job expectations for an Interim City Administrator and for a new City Administrator  | Item addressed by amendment for Item 23-22<br>No vote taken                              |              |                      |                  |                |                |               |                 |
| 23-24           | Minutes of 01/23/23 Regular Meeting and Public Hearing, and the Special Call Meeting on January 3, 2023  | Approved 02/13/23  | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|--|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-25           | Cancel the Regular Meeting of the Board of Mayor and Alderman scheduled for Monday, March 13, 2023   | Approved 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-26           | Set a Public Hearing and First Reading for February 27, 2023 on a request to rezone the property in the 1200 block of Cedar Lane on 17.80 acres from the General Commercial zoning district (C-2) to the Neighborhood Commercial (C-3) zoning district | Approved 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-27           | Adopt a Fiscal Year 2024 Budget Adoption Schedule  | Approved 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-28           | Approve an Agreement with PyroShows, in the amount of \$27,500, for a fireworks display at the annual Independence Day Celebration on July 3, 2023 at Grider Stadium   | Approved 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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| 23-10<br>Unfinished Business<br>Postponed by BMA on 10/24/22 | Approval of a compensation offer of \$93,150 (Option B – Improvements Retained) for acquisition of real property, including a portion of fence along Oakwood Cemetery, for the Tennessee Department of Transportation's Wilson Avenue widening project and authorize the Mayor to execute the same | Approved as amended<br>02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| <b>Resolution 1930</b><br><br>(Postponed by BMA on 10/24/22) | <b>A Resolution to Repeal and Replace Resolution No. 1898 Adopting a Spending Plan for American Rescue Plan Act Funds for Fiscal Years 2022 through 2026 (revised from 10/24/2022)</b>   | Approved as Amended<br>02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| <b>Resolution 1933</b>                                       | <b>A Resolution to Repeal Resolution No. 1929 to End the Temporary Changes to the Meeting Schedule for the Board of Mayor and Alderman</b>   | Approved<br>02/13/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|---|--------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-29           | Approve the reappointment of Michael Leigh to the Tullahoma Airport Authority Board for a new five-year term ending on February 27, 2028  | Approved 02/13/23  | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-30           | Ratify Approval of a Grant Application to the Tennessee Office of Criminal Justice Programs, Violent Crime Intervention Fund, for law enforcement equipment valued at \$199,664, for the Tullahoma Police Department; the grant is 100% reimbursement with no local matching funds required | Approved 02/13/23  | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-31           | Discussion of the Mayor's use of a Parliamentarian to support the Mayor and Board of Alderman meetings  | Postponed 02/13/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-32           | Initiate an investigation into document disposal procedures at the Municipal Building in accordance with Tullahoma Municipal Code 1-210   | Approved 02/13/23  | N            | N                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|--|---|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
|                 | Motion to suspend the Rules and extend the meeting   | Approved 02/13/23   | Y            | N                    | Y                | Y              | Y              | Y             | Y               |
| 23-33           | Instruct the City Administrator (Interim) to place Casta Brice on paid administrative leave effective immediately upon approval of the pending investigation | Approved 02/13/23   | N            | N                    | Y                | N              | Y              | Y             | Y               |
| 23-34           | Instruct City Recorder and administrative staff to bring forth a qualified document retention plan to be implemented and followed by all City staff          | Approved 02/13/23   | N            | Y                    | Y                | N              | Y              | Y             | Y               |
| 23-35           | Instruct that, during the interim, the City Recorder would report directly to the members of the Board of Mayor and Alderman and not the City Administrator  | Item Out of Order – Not Considered<br>No vote<br>02/13/23 |              |                      |                  |                |                |               |                 |

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| 23-36           | Instruct that, during the interim, all hires, promotions, demotions, and terminations shall be approved by the full Board of Mayor and Alderman Administrator | Item Out of Order – Not Considered<br>No vote<br>02/13/23 |              |                      |                  |                |                |               |                 |
| 23-37           | Consider a discussion of the events that took place on February 1, 2023 and February 3, 2023  | Postponed<br>02/13/23                                     | Y            | Y                    | Y                | N              | Y              | N             | N               |
| 23-38           | Consider setting a schedule for the performance evaluation of Jennifer Moody for the prior year through her resignation on February 10, 2023                  | Item Removed<br>02/13/23                                  | Y            | Y                    | Y                | Y              | Y              | Y             | N               |
| 23-39           | Minutes of 02/13/23 Regular Meeting and Public Hearing, and the Special Call Meeting on January 30, 2023  | Approved<br>02/27/23                                      | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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| 23-40           | Set a Public Hearing and First Reading for March 27, 2023 on a request to rezone the property at 1406 Old Estill Springs Road on 1.72 acres from the Low Density Residential (R-1) and the Restricted Manufacturing and Warehousing (I-1) zoning district to the Medium Density Residential (R-2) zoning district | Approved 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-41           | Set a Public Hearing and First Reading for March 27, 2023 on a request for an amendment to the Zoning Ordinance for Fence Height and the Indoor Recreation use in the C-1 Central Commercial zoning district  | Approved 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------|---|-------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-42           | Set a Public Hearing and First Reading for March 27, 2023 on a request for the City to designate as surplus real property to sale, an area of approximately 8' wide and 175' in length (1,400 square feet) inside an improved right-of-way adjacent to 700 William Northern Boulevard | Approved 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-43           | Announce a vacancy on the Community Plan Development Committee and to consider applications from interested citizens to serve the remainder of the unexpired term.  | Approved 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-44           | Announce a vacancy on the Tullahoma City Schools Board of Education and to consider applications from interested citizens to serve the remainder of the unexpired term until the next regular election in August 2024   | Approved 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|-----------------------|--|--|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| 23-31                 | Discussion of the Mayor's use of a Parliamentarian to support the Mayor and Board of Alderman meetings   | 2 Failed Motions<br>No Action<br>02/27/23            |              |                      |                  |                |                |               |                 |
| <b>Ordinance 1589</b> | <b>Adopt an Ordinance to amend the Zoning Map of the City of Tullahoma, TN, to rezone an approx. 2.14 acres parcel located at the 100 block of Oak Park Drive from C-2 General Commercial (C-2) to R-1 Low-Density Residential Zoning District</b> | Approved<br>01/27/23<br>On the first of two readings | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| <b>Ordinance 1590</b> | <b>Adopt an Ordinance to amend the Zoning Map of the City of Tullahoma, TN, to rezone an approx. 17.80 acres parcel located at the 1200 block of Cedar Lane from C-2 General Commercial (C-3) to Neighborhood Commercial Zoning District</b>       | Approved<br>01/27/23<br>On the first of two readings | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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|------------------------|--|------------------------------|--------------|----------------------|------------------|----------------|----------------|---------------|-----------------|
| <b>Resolution 1934</b> | A Resolution to adopt the policies and procedures for the Home Grant awarded by the Tennessee Housing Development Agency   | Approved 02/27/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-45                  | Consider approval of the proposed job description for City Administrator and instruct MTAS to begin advertising the position   | Approved as Amended 02/27/23 | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |
| 23-46                  | Consider appointment of such person or persons, committee or committees to make an investigation into document disposal procedures at the Municipal Building in accordance with Tullahoma Municipal Code 2-210 | Approved as Amended 02/27/23 | Y            | Y                    | Y                | N              | Y              | Y             | Y               |
| 23-47                  | Confirm the Appointment of Ms. Lori Ashley as the City Recorder as recommended by the Interim City Administrator   | Approved 02/27/23            | Y            | Y                    | Y                | Y              | Y              | Y             | Y               |

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