



# City of Tullahoma

Permit # \_\_\_\_\_

## Application for Temporary Use

<b>Applicant</b>	Applicant/Organization Name		Mailing Address	
	Business Name		Business Address	
	Daytime Phone	Cell Phone	Fax	Email
<b>Use Type</b>	Date of Use		Time	
	Name of Use		Location	
	Description of Use			
	Will there be a tent? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what are the tent dimensions?			
<b>Sound</b>	<i>The following is the maximum permitted sound levels (decibels) and times (City Ordinance):</i>			
	<u>Adjacent Land Use</u>	<u>7 a.m. to 7 p.m.</u>	<u>7 p.m. to 7 a.m.</u>	
	Industrial and Agricultural	75	70	
	All Others	65	60	
<b>Signature</b>	I hereby certify that the information given herein is true and correct. I, the undersigned, agree to comply with all ordinances of the City of Tullahoma.			
	Applicant's Signature		Date	
	Property Owner's Authorization		Date	
<b>Approval</b>	Received by Staff	Date	Approved by Staff	Date
<b>Fee</b>	\$50 Permit Fee Due: (No charge for non-profit)		Check Number	Receipt Number
	<input type="checkbox"/> Yes <input type="checkbox"/> No			

### Please Read the Following Information Concerning Temporary Uses:

#### TEMPORARY USE REGULATIONS

- GENERAL** Temporary uses are permitted only as expressly provided in this article. Proposed temporary uses which are similar in nature and impacts of the uses, may be considered by the Planning Commission.
- Temporary Use Permit Required** No temporary use shall be established unless a temporary use has been approved by the Planning & Codes Department.
- Signage Limitation** No signs in connection with a temporary use shall be permitted except in accordance with the provisions of Article VII of the Zoning Ordinance.

## TEMPORARY USES

The regulations contained in this section are necessary to govern the operation of certain transitory or seasonal uses, non-permanent in nature.

- A. Application for a temporary use permit shall be made to the building inspector and shall contain the following information:
  1. A survey or legal description of the property to be used, rented, or leased, or leased for a temporary use, including all information necessary to accurately portray the property.
  2. A description of the proposed use.
  3. Sufficient information to determine the yard requirements, setbacks, sanitary facilities, and availability of parking spaces to service the proposed use.
- B. The following regulations govern the operation of certain nonpermanent or seasonal businesses. These type uses shall be permitted in C-1, Central Business Districts and C-2, General Commercial Districts. Structures utilized for such sales shall be removed when not in use and lot must be cleared of all debris and material. Application for a Temporary Use Permit shall be made to the Planning & Codes Department prior to commencing business. The application shall contain graphic description of the property to be used and a site plan to determine requirements for setbacks, sanitary facilities, parking, safety, and special provisions for the temporary use business. *This Ordinance shall not pertain to Peddlers (as defined in the Municipal Code). A Peddler is one who offers merchandise (as fresh produce) for sale along the street or from door to door daily.*
- C. All buildings, structures, and premises intended for human occupancy or use shall be provided with adequate sanitary facilities as may be required, but not less than one water closet and one washing lavatory (2015 IBC: Section 108). Cold running water is required with adequate drainage connected to city sewer, with the availability of hot water.
- D. Requirements unique to temporary use businesses are listed below:
  - Off Street Parking
  - Sanitary Facilities (as per 2015 IBC: Section 108)
  - Safety Issues
  - Setbacks from street (a minimum of 35 feet from Right-of-Way)
  - Lead time for approval (one week)
  - Approval Documents needed (site plan, availability form and permit application)
  - Signage permitted (as per Tullahoma Sign Ordinance)
  - Hours of Operation
  - Cost of Permit \$75 (cost waived for non-profit organizations)
- E. The following uses are deemed to be temporary uses and shall be subject to specific regulations, time limits, and districts in which the business or use is to be located (to include but not limited to):
  - 1) **Carnival or Circus** - A Temporary Use Permit may be issued for a carnival or circus. Such a use shall be set back from all residential districts a distance of one hundred (100) feet or more. Permit is renewable each year.
  - 2) **Christmas Tree Sale** - A Temporary Use Permit may be issued for the display and open lot sales of Christmas trees. Permit is renewable each year.
  - 3) **Temporary Buildings** - A Temporary Use Permit may be issued for a contractor's temporary office and equipment sheds incidental to a construction project. Such office or shed shall not contain sleeping or cooking accommodations. However such office or shed

shall be removed upon completion of the construction project or upon expiration of Temporary Use Permit, whichever occurs sooner.

- 4) **Real Estate Sales Office** - In any district, a Temporary Use Permit may be issued for a temporary real estate sales office in any new subdivision which has been approved in accordance with the provisions of the "Subdivision Regulations of the Tullahoma Planning Region." Such office shall contain no sleeping or cooking accommodations except when a residential dwelling unit is being used as the sales or display unit. Such office shall be removed upon completion of the development or the subdivision or upon expiration of the Temporary Use Permit, whichever occurs sooner.
- 5) **Religious Tent Meeting** - A Temporary Use Permit may be issued for a tent or other temporary structure to house religious meeting. Permit renewable each year. In the case of residential districts, a Temporary Use Permit may be issued for a tent or other temporary structure to house religious meeting; provided, however, that the tent or other temporary structure be no closer than fifty (50) feet from any property line.
- 6) **Seasonal Sale of Farm Products** - A temporary Use Permit may be issued for the sale of farm produce. Structures must meet Building Codes. Such stands shall be removed when not in use. A temporary structure used for this purpose shall set back from all public right-of-way a distance of not less than fifteen (15) feet. Display racks, stands, or platforms on which fruit or vegetables are stored shall be kept at a distance of not less than 18 inches above floor pavement and so constructed that rodents cannot harbor in or under such racks. Floors of farmers markets or open air markets in which fruit or vegetables are exposed and offered for sale shall be paved with 4 inches of concrete for the entire surface area of the market or 4 inches of crusher run gravel; must be approved by the Public Works Department.